

North Area Council Meeting:
3rd June, 2013.

Agenda Item 3

Report of North Area Council
Manager.

**North Area Council Area Council:
Key Milestones and Work Programme**

1. Purpose of Report

1 This report sets out the key elements of the Work Programme for the North Area Council to discuss and agree.

2. Recommendation

2.1 That the North Area Council approves the Key Milestones for 2013/14.

3.0 Introduction

3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area/ Ward/Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2012/9 and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). The relevant changes to the Council's Constitution were agreed at the Annual Council meeting on 17th May, 2013.

4.0 Key Milestones for Work Programme

4.1 The Key Milestones and their proposed timings reflect the need for the Area Council to be in a position to commission services and activities for financial year 2014/15. Commissioning will need to address North Area Priorities and Council Corporate Priorities.

4.2 The achievement of the commissioning process and key milestones may necessitate consideration of additional Area Councils meetings or task specific meetings as the programme is progressed to ensure targets are met.

4.2 The proposed Key Milestones based on each North Area Council (CAC) meeting are set out below:-

NAC Meeting 22nd July, 2013:

Consideration for items including:

- Key long-term developments affecting the Area
- Area contribution towards the Corporate Plan Priorities
- Financial modelling data
- Area specific headline data and performance information
- Consider Area Scrutiny role and Area Performance Management information needs

NAC 22nd July, 2013: Key Output:

- Indicative Draft Area Priorities

NAC Meeting 23rd September, 2013:

- Development and agreement of Proposed Vision
- Proposed Area Priorities and desired outcomes discussed and agreed

NAC 23rd September, 2013: Key Output:

- Agreement of Draft North Area Council Plan for public consultation

NAC Meeting 25th November 2013:

- Evaluation of consultation feedback on Draft North Area Council Plan
- Consideration of services/projects/activities to be commissioned in 2014/15 financial year supporting delivery of North Area Council Plan
- Consider North Area Council Plan performance monitoring information requirements

NAC 25th November, 2013: Key Outputs:

- Approval of North Area Council Plan
- Confirmation of proposed services/projects/activities for commissioning (addressing North Area Council Plan priorities) for finalisation
- Performance Measures for Monitoring of Area Plan agreed

NAC Meeting 3rd February, 2014:

- Presentation of services/projects/activities for commissioning for financial year 2014/15.
- Commence Performance Monitoring

NAC 3rd February, 2014: Key Outputs:

- Services/projects/activities for commissioning for financial year 2014/15 agreed.

NAC Meeting 31st March, 2014:

Self-evaluation:

- Review first year of North Area Council activity
- Consider Key Milestones for 2014/15 financial year
- Performance Monitor activity

NAC 31st March, 2014: Key Outputs:

- Agree Key Milestones for 2014/15

- 4.3 The Key Milestones obviously relate to the primary responsibilities of the North Area Council. If the new arrangements are to succeed, addressing the Council's Corporate Priorities, appropriate contributions from the Community and Partners is essential. Reference to the BMBC Area Governance Handbook (Cab.8.5.2013/7 - Appendix 1) is useful in this context.

- 4.4 There are a number of detailed work tasks that derive from these Milestones that are more operational in nature and these will be reported to Members, as appropriate. For example, this may require a working group to focus on a particular priority to identify suitable services for commissioning.

5.0 Alternative Approaches and Risks

- 5.1 Identification and access to the data required to identify the Area Priorities could restrict the progress of the North Area Council.
- 5.2 The Key Milestones that have been recommended fit within the overall target of commissioning services/projects/activities, based on North Area Priorities. It is, however, recognised that the times scales are challenging but at this point are achievable.

6.0 Useful links

To assist hyperlinks to the Cabinet reports have been provided:

- 6.1 Further Arrangements for Council Governance (Cab21.11.2012/6),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057a16a>
- 6.2 Devolved Ward Budget (Cab16.1.2013/10.3),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057b2de>
- 6.3 Realignment of support for the Council's Area Governance – Officer Support (Cab13.2.2012/9),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057ba67>
- 6.4 Communities and Area Governance (Cab.8.5.2013/7.1)
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057d7ce>
- 6.5 Communities and Area Governance Handbook (Cab.8.5.2013/7 - Appendix 1).
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057d7ce>

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